

Professional Practices Committee Terms of Reference

Composition

- A Vice President of the Board of Directors is eligible to be the Chair of the *Professional Practices Committee*.
- The Board of Directors of Coaches of Canada shall appoint a minimum of two, and a maximum of four, additional members to the *Professional Practices Committee*, all of whom are to be Charter Members of the organization.
- In determining the composition of the Committee, the Board shall consider a cross-section of senior professional coaches from the national, provincial, educational and club levels as well as gender, language and geographical considerations.
- An ex-officio staff position shall be assigned, in agreement by the Board, to be a non-voting advisory member and Secretary to the Committee.

Terms

- The term of service of the appointed members appointed by the Board shall be two years.
- Terms of the committee members shall be staggered in order to ensure continuity.
 - The initial committee will be composed of two (2) two-year term members and two (2) one-year term members in order to create the staggered renewal/nomination sequence.
- A committee member will not serve more than two consecutive terms.

Responsibilities

- *Professional Practices Committee* shall:
 - initially define the strategic direction of the committee,
 - report to the Board issues of professional practices/standards,
 - be kept apprised of, review and provide recommendations to all professional practice issues arising with any individual member of the organization,
 - review and recommend changes to the professional practices,
 - investigate, review and recommend strategies for instituting a policy on continuing competency for continued membership,
 - define standards for continuing competency, and
 - recommend content for an annual continuing education forum.

Meetings

- *Professional Practices Committee* shall convene at least six times per year. Additional meetings may be held as required. The Committee will use teleconferences and e-mail as much as possible in carrying on its work.

Current Status (February 09, 2006)

- *Professional Practice Committee* was formally appointed by the Board of Directors of Coaches of Canada on December 14, 2005.

Composition:

Chair: * **Steven Sugar** (two-year term)

Committee Members: * **Ozzie Sawicki** (one-year term)
* **David Telles-Langdon** (two-year term)
* **Danièle Sauvageau** (one-year term)

Ex-officio: Tricia K. Spooner

Quorum:

Requires the participation of two Committee members and the Chair.

First meeting:

June 7th, 2006 at 10:30am eastern.